Zoom Meeting Protocol and Voting Instructions

CDHM Annual General Meeting

Wednesday October 21st, 2026

7:00pm - 9:30pm

Thank you for joining us.

In order for the AGM to run smoothly, we have created some guidelines for success.

General

- Consider using your phone or tablet, there will be fewer issues with microphones etc. because they are built into the device. If you are using your laptop or desktop check that your microphone and camera are functioning prior to signing into the meeting.

- If you have difficulties getting into the meeting or have technical issues during the meeting ***Text*** ***tech support and Bryce will assist you 204-999-4783***

- All attendees will be muted with no voice or video option unless the functions are turned on by the facilitator, this includes the Chat function. See below for instructions for voting and asking questions.

Motions/Voting

- The rules contained in the current edition of Robert's Rules of Order Newly Revised shall govern the College of Dental Hygienists of Manitoba in all cases to which they are applicable and in which case they are consistent with the College of Dental Hygienists of Manitoba bylaws and any special rules of order that the College of Dental Hygienists of Manitoba may adopt.

- For motions, the Chair will read the motion and ask for a 'seconder' when necessary.

- The Chair will then ask if there are any questions. If you have something to discuss around the motion, ***use the 'Q & A' icon*** and you will be prompted to type in your question. The question must be limited to the motion.

- When a motion is 'on the floor' and ready for the vote, the motion will appear on your screen; ***please vote 'yes' or 'no' by clicking on your screen***.

- The results of the vote will be presented on the screen.

- A majority vote is required to carry a motion, and is defined as "more than half of the votes cast by persons entitled to vote"

Asking Questions

- Any questions during the meeting should be addressed to the Chair and pertain to the business meeting.

- When asking a question, the question can be ***typed into the Q & A.***

Welcome to this year's AGM!