COLLEGE OF DENTAL HYGIENISTS OF MANITOBA (CDHM)
ANNUAL GENERAL MEETING (AGM) MINUTES
October 7, 2025, 7:00 pm – 8:00 pm
Virtual AGM via Zoom

Attendees: Total RDH members: 227

Guests: Mary Bertone, Director, University of Manitoba School of Dental Hygiene
David Van, President, Manitoba Dental Hygienists Association
Mark Jones, Chartered Professional Accountant, Olafson & Jones

Welcome, Greetings & Introductions:

ii. Council Chair, Katheen Reid, welcomed attendees to the 6th virtual, and 17th overall, Annual General Meeting.
iii. Council Member, Natasha Kravtsov, read a Land Acknowledgement
iiii. Greetings from the University of Manitoba, School of Dental Hygiene – Mary Bertone
iiv. Greetings from MDHA- David Van

TIME: 7:06 pm

(BUSINESS MEETING)

1. **Call to Order:**
   Council Chair, Kathleen Reid, called the meeting to order at 7:06 pm.

   i. Council Chair asked the CDHM Council Members to introduce themselves:
      a. Lucie Boutet, Public Rep., Co-Vice Chair
      b. Corinne Cutler, RDH
      c. Natasha Kravstov, RDH
      d. Lorraine Glassford, RDH
      e. Lindsey Harik, RDH
      f. Joan Pelletier RDH
      g. Harriet Rosenbaum, RDH, Co-Vice Chair
      h. Shelley Froese, RDH
      i. Kathleen Reid, Public Rep., Chair

   ii. Council Chair introduced the CDHM staff and other Guests:
      a. Kyle Fraser, Executive Director/Registrar, CDHM
      b. Valerie Olivier, Deputy Registrar, CDHM
      c. Annie Brown, Registration and Administrative Assistant, CDHM
      d. Mark Jones, FCPA, FCGA, Olafson & Jones, Chartered Professional Accountants Inc.
      e. Bryce Fulton, IT Assistance

TIME: 7:14 pm

2. **Meeting Protocol - Virtual Voting and Rules of Order:**
   Council Member, Lindsey Harik, reviewed the voting procedures of the Standing Rules of Order which were emailed to all attendees in advance.

TIME: 7:19 pm

3. **Approval of 2025 AGM Agenda:**
   The 2025 AGM Agenda was circulated via e-mail to all registrants prior to the meeting.

   Motion: Move to approve the 2025 AGM Agenda as presented.

   Moved: Kathleen Reid
   No seconder required

   Motion Carried

TIME: 7:20 pm

4. **Approval of the 2024 AGM Minutes**:
   The 2024 AGM Minutes were circulated via e-mail to all registrants prior to the meeting.

   Motion: Move to approve the 2024 AGM Minutes as circulated.

   Moved: Kathleen Reid
   No seconder required

   Motion Carried

TIME: 7:21 pm

5. **Annual Reports:**

   i. Chair's Report: Kathleen Reid (Report filed)
      a. 2026 Fees Report: Lorraine Glassford (Report filed)
   ii. Registrar/Executive Director's Report**:** Kyle Fraser (Report filed)
   iii. Council Committee Reports:
      a. Council Development Committee Report: Lucie Boutet, Chair (Report filed)
      b. Linkage Committee Report: Harriet Rosenbaum, Chair (Report filed)
      c. RHPA Committee Report: Corinne Cutler, Chair (Report filed)

   iv. Legislated Committee Reports
      a. Board of Assessors: Heather Sirkovsky, Board Member (Report filed)
      b. Complaints: Chandra Shuwera, Chair (Report filed)
      c. Inquiry: Kristin Holt, Member (Report filed)
      d. Continuing Competency: Suzanne Morin, Member (Report filed)

   Motion: Move to approve the 2025 Annual Reports as presented.

   Moved: Kathleen Reid
   Second: Cindy Isaak-Ploegman

   Motion Carried

TIME: 7:40 pm

6. **Review of the Financial Statements:**

i Approval of the Financial Statements
Council Member, Shelley Froese, introduced Mark Jones, FCPA, FCGA, Olafson & Jones, Chartered Professional Accountants Inc. Mark presented the Financial Review for the fiscal year 2024-2025. He directed members to the Annual Report to follow along as he explained the Financial Review page by page to meeting attendees.

Motion: That the Auditor's Report be accepted as presented.

Moved: Shelley Froese
Second: Cindy Isaak-Ploegman

Motion Carried

ii. Appointment of the Auditor

Motion: Move to retain the firm of Olafson & Jones, Chartered Professional Accountants Inc. to perform the Financial Review for the College of Dental Hygienists of Manitoba for the fiscal year of May 1, 2025, to April 30, 2026.

Moved: Shelley Froese
Seconder: Heather Sirkovsky

Motion carried

TIME: 7:56 pm

7. **Election and Welcome to new Council Members**
Co-Vice Chair, Lucie Boutet, moved to re-appoint current members, Joan Pelletier (2-year term) and Lorraine Glassford (3-year term).

Motion: Move to re-appoint Joan Pelletier to a 2-year term on the Council of the College of Dental Hygienists of Manitoba.

Moved: Lucie Boutet
Second: Natasha Kravtsov

Motion carried

Motion: Move to re-appoint Lorraine Glassford to a 3-year term on the Council of the College of Dental Hygienists of Manitoba.

Moved: Lucie Boutet
Second: Barbra Belcher

Motion carried

Lucie Boutet reviewed the virtual voting procedures. Lucie introduced three candidates nominated prior to the meeting, for two (2) 3-year term positions on CDHM council - Barbara Belcher, Saima Klippenstein, and Stephanie Zimola. Valerie Olivier and Annie Brown were appointed as scrutineers for virtual voting.

A virtual poll was competed for each of the two Council member positions. Saima Klippenstein

received the majority of votes for a 3-year term for the first seat on council. Barbara Beltcher received the majority of votes for a 3-year term for the second seat on council.

8. **Honoring Outgoing Committee and Council Members:**
   Council Chair thanked past Council member Felonie Johnson and Council Member Corinne Cutler for their contributions to the CDHM Council. Continuing Competency Committee Member, Alyssa Duszak was thanked for her contributions to the CDHM CCP Committee. The past and out-going Council and Committee members had been presented with a certificate at a previous date.

9. **Adjournment:**
   The 2025 CDHM AGM was adjourned at 8:21 pm and members were invited to stay for a presentation by Guest Speaker, Allison Crolly, Executive Director, Legislative Unit, Manitoba Health, presenting on the Regulated Health Professions Act (RHPA).