



**COLLEGE OF DENTAL HYGIENISTS OF MANITOBA (CDHM)
ANNUAL GENERAL MEETING (AGM) MINUTES**

October 4, 2023, 7:00 pm – 8:00 pm
Virtual AGM via Zoom

Attendees: 334

Guests Mary Bertone, Director, University of Manitoba School of Dental Hygiene
Jennifer Upward, President, Manitoba Dental Hygienists Association (MDHA)
Mark Jones, Chartered Professional Accountant, Olafson & Jones

Welcome, Greetings & Introductions

- i. Katheen Reid, Interim Chair, welcomed attendees to the 4th virtual, and 15th overall, Annual General Meeting.
- ii. Kathleen read a Land Acknowledgement and reviewed house-keeping items.
- iii. Greetings from the University of Manitoba, School of Dental Hygiene – Mary Bertone
- iv. Greetings from MDHA- Jennifer Upward

Business Meeting

1. Call to Order

Kathleen Reid, interim Chair, called the meeting to order at 7:10 pm and advised quorum was met.

- i. Kathleen asked the CDHM Council to introduce themselves:
 - a. Carol Hiscock, Public Rep.
 - b. Corinne Latozke, RDH
 - c. Felonie Johnson, RDH
 - d. Lorraine Glassford, RDH
 - e. Lucie Boutet, Public Rep
 - f. Jennifer Miller, RDH
 - g. Joan Pelletier RDH
 - h. Saima Klippenstein, RDH
- ii. Kathleen introduced the CDHM staff and other Guests:
 - a. Arlynn Brodie, Executive Director/Registrar, CDHM
 - b. Valerie Olivier, Deputy Registrar, CDHM
 - c. Annie Brown, Registration and Administrative Assistant, CDHM
 - d. Mark Jones, Olafson & Jones
 - e. Bryce Fulton, IT assistance

2. Meeting Protocol- Virtual Voting & Rules of Order

Felonie Johnson reviewed the voting procedures and the Standing Rules of Order which were emailed to all attendees in advance.

3. Approval of 2023 AGM Agenda

The 2023 AGM Agenda was circulated via e-mail to all registrants prior to the meeting.



Motion: Move to approve the 2023 AGM Agenda as presented

Moved: Kathleen Reid
No seconder required

Motion Carried

4. Approval of the 2022 AGM Minutes

The 2022 AGM Minutes were circulated via e-mail to all registrants prior to the meeting.

Motion: Move to approve the 2022 AGM Minutes as presented.

Moved: Kathleen Reid
No seconder required

Motion Carried

5. Annual Reports

- i. Interim Chair's Report: Kathleen Reid (Report filed)
 - a. 2024 Fees Report: Saima Klippenstein (Report filed)
- ii. Executive Director/Registrar's Report: Arlynn Brodie (Report filed)
- iii. Council Committee Reports:
 - a. Nominations Committee Report: Jennifer Miller (Report filed)
 - b. Ownership Linkage Committee Report: Lucie Boutet (Report filed)
 - c. RHPA Report: Corinne Latozke (Report filed)
 - d. Professional Practice Committee Report: Valerie Olivier (Report filed)
- iv. Legislated Committee Reports
 - a. Board of Assessors: Candra Shuwera (Report filed)
 - b. Complaints: Lila Jorheim MacInnes (Report filed)
 - c. Inquiry: Kristin Holt (Report filed)
 - d. Continuing Competency: Suzanne Morin (Report filed)

Motion: Move to approve the 2023 Annual Reports as presented.

Moved: Kathleen Reid
Second: Lezah Evan

Motion Carried

6. Review of the Financial Statements

- i. Approval of the Financial Statements

Lorraine Glassford introduced Mark Jones CA, CPA, Olafson & Jones, Chartered Professional Accountants Inc. Mark presented the Financial Review for the fiscal year 2022-2023. He directed members to the Annual Report to follow along as he explained the Financial Review page by page to meeting attendees.

Motion: That the Auditor's Report be accepted as presented.



Moved: Lorraine Glassford
Second: Cindy Isaak- Ploegman

Motion Carried

ii. Appointment of the Auditor

Motion: Move to retain the firm of Olafson & Jones, Chartered Professional Accountants Inc. to perform the Financial Review for the College of Dental Hygienists of Manitoba for the fiscal year of May 1, 2023, to April 30, 2024.

Moved: Lorraine Glassford
Second: Cindy Isaak-Ploegman

Motion carried

7. Proposed By Law Change

Joan Pelletier read the proposed changes to bylaw 2.2 and bylaw 3.12. The changes were circulated to all members via email prior to the meeting.

Motion: Move to accept the proposed change to bylaw 2.2

Moved: Joan Pelletier
Second: Sherri Hurdel

Motion carried

Motion: Move to accept the proposed change to bylaw 3.12

Moved: Joan Pelletier
Second: Kyla Peters

Motion carried

8. Election and Welcome to new Council member

Saima Klippenstein introduced Harriet Rosenbaum to the membership.

Motion: Move to appoint Harriet Rosenbaum to a 3-year term on the Council of the College of Dental Hygienists of Manitoba.

Moved: Saima Klippenstein
Second: Karina Hiebert

Motion carried

9. Honoring Outgoing Council Member

Carol Hiscock and others thanked outgoing Council member Jennifer Miller for her contribution to the CDHM Council

10. Adjournment

Kathleen Reid, Interim Chair, adjourned the 2023 CDHM AGM at 7:55pm.