



College of Dental Hygienists of Manitoba

Roles and Responsibilities: Continuing Competency Committee; Non-legislated Committee of Council

Mandate:

The Continuing Competency (CC) Committee is mandated by council to review practicing registrant's Continuing Competency Program activities, and address issues, when necessary, in a manner that serves and protects the public interest.

In protecting the public, the CC Committee ensures that dental hygienists demonstrate ongoing competency for providing safe, evidence-based, and appropriate dental hygiene services and that they follow the standards set by the College.

Responsibilities:

Duties of the Committee are:

- Review continuing competency activities using the CDHM CCP Rubric
 - Decide no further action is required
 - Direct the member to take any action it considers necessary to address issues identified in the member's review
 - Refer the member to the registrar if the committee considers it necessary to address the issues identified in the review
- Making decisions both independently and as a committee consensus

Committee Composition:

- At least 5 practicing dental hygienists registered in good standing with the CDHM

Requirements for Committee Members:

- Must hold a practicing license and be in good standing with the CDHM
- Must not be an employee of the CDHM
- Must not have a conflict of interest that would interfere, or be perceived to interfere, with the duty to review continuing competency activities in the public interest
- Maintains confidentiality
- Has a commitment to, and willingness to, uphold the competency of members in the public interest duty of the CDHM
- Has a commitment to upholding the Act and regulations, by-laws, standards of practice or practice directions and the code of ethics

Desirable Expertise:

- Effective in decision-making and time management
- Strong interpersonal, analytical, and critical thinking skills



- Excellent written communication skills
- High standards of ethics and integrity
- Comfortable with an evidence based, self-directed CCP model
- Basic computer skills

Length of Terms:

- Renewable 3-year term to a maximum of 6 years

Time Commitment:

- 40-50 hours, including calibration meetings
- Demand is greatest from May to July
- Hours are flexible and at the discretion of the committee members
- All work is completed online

Meetings:

- Calibration meetings are scheduled in April; committee decision meetings are typically in July
- Meetings are either in-person or virtual and are facilitated by the deputy registrar
- The registrar/executive director is responsible for the organizational oversight of the committee

Remuneration:

- Remunerated on an hourly basis, at \$20 per hour, up to a maximum amount equivalent to the cost of practicing registration for that year
- Additional time beyond this maximum may qualify as volunteer practice hours.