



## THE COLLEGE OF DENTAL HYGIENISTS OF MANITOBA

### REGISTRAR/EXECUTIVE DIRECTOR OPPORTUNITY

The College of Dental Hygienists of Manitoba is mandated by the provincial government to carry out its activities and govern its members in a manner that serves and protects public interest under *The Dental Hygienists Act and Regulations*. In protecting the public, the college ensures that registered dental hygienists are educated to perform safe and appropriate dental hygiene services and that they follow the practice standards set by the college. The CDHM is young and growing with a sound established foundation, including a strong Council, an office and staff.

Reporting to Council, the Registrar/Executive Director represents the College with members, government departments, national professional dental hygiene regulatory bodies and organizations, Manitoba health professional regulatory bodies, and the public in general. This position is a balance between serving as Registrar and Executive Director. As registrar, the focus is on meeting the requirements of the regulations, by-laws and policies that, for example, govern registration and continuing competency. Typical of an Executive Director, both roles require leadership, office and human resource management as well as public profile.

As the ideal candidate, you are a dental hygienist, presently registered or eligible to be registered in Manitoba with some post diploma education. You have strong leadership skills, are a self starter with refined multitasking and organization skills and have a high level of integrity and commitment. You recognize the importance of the political climate and are visionary in nature. You have experience with working/volunteering within a governed organization and its board/council. In addition, you are strategic in your approach to decision-making, diplomatic, and have established solid working relationships and professional networks. You are a strong communicator, able to articulate ideas and report on progress as well as a good listener who can accept feedback and input from others. You have a demonstrated business sense along with ability to delegate tasks appropriately. You welcome challenges and new opportunities and are action oriented.

If you would like more information about this position, please contact Donna Bilodeau, Senior Consultant, Legacy Bowes Group at (204) 934-8825. If you believe you can make a strong contribution to this organization in the role of Registrar/Executive Director, please submit your resume in confidence to [donna@legacybowes.com](mailto:donna@legacybowes.com) quoting position number 103156 by May 21<sup>st</sup>, 2010.



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